



*Fight The Fear  
of Cancer!*

## **Board Treasurer Opportunity with BAG IT**

**About BAG IT:** BAG IT educates, supports and empowers those impacted by cancer.

We help patients, caregivers, and cancer advocates to *Fight the Fear* of Cancer through our two key programs: the BAG IT bag and ESCAPE to Thrive. The bag helps anyone with any type of cancer to cope with their diagnosis and become active members of their treatment team. ESCAPE to Thrive is a national leadership conference to support cancer advocates.

### **Treasurer Responsibilities**

- Act as liaison between the ED and the Board on all financial matters
- Present reports at meetings
- Work with the ED to prepare and present the annual budget
- Other duties as pertain to the office or as prescribed by the Chair or the Board

### **Expectations of all BAG IT board members include:**

- Be informed about the organization's mission, services, policies, and programs.
- Serve as an ambassador and engage in conversations about BAG IT in the community.
- Commit to a minimum two-year board term. Regularly attend and actively participate in board meetings, strategic planning retreats, a board committee and special events.
- Set a leadership example by making an annual personal contribution according to ability, participating in fundraising and soliciting sponsors.
- Work in good faith with staff and other board members as partners towards achievement of our goals.
- Assist the board in carrying out its fiduciary responsibilities and provide financial oversight, such as looking over financial statements, tax returns, and annual financial reports.

**Board meetings:** Wednesday evenings, every 6 weeks, usually via phone

**Addl time commitment:** approximately 3-5 hours per month reviewing financials

For more information please visit the BAG IT website at [www.bagit4u.org](http://www.bagit4u.org).

If interested in learning more about this volunteer opportunity please contact Executive Director Mindy Griffith at [mindy@bagit4u.org](mailto:mindy@bagit4u.org) or 520-575-9602.